



School Improvement Plan Review Cheat Sheet

Part 1: Current School Status

A. Supportive Environment

- Mission & Vision: Should be the most updated. Can be cross-referenced with school-website.
- Early Warning System: Data is available at osi.dadeschools.net.

B. Family and Community Engagement

- Family and Community Engagement: Parent and Family Engagement Policy (PFEF formerly the PIP) is not due until November. Title I schools select "NO" and write a statement indicating how parents and family will be engaged.

C. Effective Leadership

- Members should be updated. If a member needs to be added or removed (level 0), the level 2 user from the school has access.
- When adding a user, call the Office of School Improvement (305-995-2347) if the message states the email is already in use.
- Ensure the correct administration is identified.
- Principal must always appear on the EESAC roster. Alternates (including APs) should not be included.

D. Public and Collaborative Teaching

- Check that all sections are completed.
- Information should be updated.

E. Ambitious Instruction and Learning

- Instructional Programs: Ensure programs listed are available at the school.
- Extended Learning: Strategy: Review total number of hours for extended learning time. Review for strategy rational and person responsible.
- Student transition and readiness: Complete based on school level (elementary, middle, k-8, high school). Write N/A for section/s that do not apply.
- Red Flags for Part I: FCAT, Interim Assessment, previous years (2012-2013, etc.). Be sure to update accordingly.

Part II: Mark NA or Complete

Part III: Problem Solving (All 8 steps must be completed for each goal)

- **Goal Statement:** One overarching goal statement written in "If then" format: If core instruction is increased in all content areas, then student achievement will improve.
- **Strategic Goal:** Data table will be updated by the state. You do not need to do anything in this section.
- **Barriers and Resources:** Schools may list as many barriers as needed. Resources must align to what's available at the school.
- **Priority Barrier:** Schools must select **one** Priority Barrier. This may be the academic barrier identified in the Synergy Blueprint.
- **Strategy:** Schools must select a strategy to focus on for academic improvement.
- **Rationale:** Include the rationale and select the Essential Conditions (directly below) that apply.
- **Action Plan:** Must have more than 2 steps.
- All sections for each step must be completed.
- Closely examine the beginning and ending dates.
- Check for alignment to strategy.
- Monitoring for fidelity and effectiveness must be completed.

Parts IV-VII: Information populates based on the responses in Part III. Mark "Complete" for each section once it is reviewed.

***Mark the sections "complete" once they are reviewed but do not submit the 2017-2018 SIP.**