**2018-2019 Assurances**



**Verification of EESAC Compliance**

Work Location#:\_\_\_\_\_\_\_\_\_\_\_\_ School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By checking the items below, the school ensures that the EESAC will be in compliance with School Board Bylaws & Policy (SBBP) and State Statutes for the 2018-19 school year.

|  |  |
| --- | --- |
| **Requirements** | **Check** |
| At least four EESAC meetings will be held for the 2018- 2019 school year. |  |
| All EESAC meetings will be advertised with Citizen Information at least 5 business days prior to the scheduled meeting date. |  |
| The EESAC roster and bylaws will be reviewed and updated. |  |
| The Principal and EESAC Chair will verify the EESAC Roster on or before September 21, 2018. |  |
| All EESAC agendas will include the monitoring and implementation of the SIP Phase II, III, & IV. |  |
| The EESAC will review and approve the 2018-2019 School Improvement Process. |  |
| The EESAC will ensure that quorum is established at all meetings where a vote is conducted. |  |
| All EESAC meeting minutes will be posted to the OSI website (osi.dadeschools.net) and will contain language to support the monitoring of the School Improvement Process. |  |
| All meeting minutes will be approved by EESAC. |  |
| All meeting minutes will be verified by the principal, with the exception of the last meeting of the 2018 -2019 school year which will remain in the “Pending Verification” column until 2019-2020 school year. |  |
| The EESAC will review and approve the Mid –Year Phase III SIP Review  |  |
| The EESAC will share, review and approve the outcome of the SIP via End-of-Year SIP Review |  |

**The signatures below confirm that all of the items listed above will be *completed* during the 2018-2019 school year.**

Principal Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal’s Signature\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

EESAC Chair Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EESAC Chair’s Signature\*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE SCAN & UPLOAD THIS FORM VIA** [**http://osi.dadeschools.net/**](http://osi.dadeschools.net/) **ON OR BEFORE Friday, September 28, 2018.**