



## 2019-2020 SIP/EESAC IMPORTANT DATES

Date	Activity
August 16-30	<b><u>2019-2020 School Improvement Process (SIP) Phase II Action Planning:</u></b> The School Leadership Team (SLT) will purposefully engage stakeholders in providing reflective feedback on the creation and application of specific implementation steps aimed at achieving improved School Culture and Academic Programs. The development of the School Culture and Academic Programs Implementation Steps will be completed by Friday, August 30, 2019.
August 30	<b><u>EESAC Meeting-August:</u></b> Hold an EESAC meeting <i>on or before</i> Friday, August 30, 2019, to conduct elections, update bylaws, complete the attached 2019-2020 Assurance Checklist, and review and submit Composition Waiver requests as needed.
August 27-September 6	<b><u>2019-2020 School Improvement Process Region Review:</u></b> Schools will attend the scheduled SIP Review and complete any revisions to the 2019-2020 SIP. Principals will receive the schedule and additional information from their respective Region.
September 9	<b><u>Mandatory EESAC Meeting:</u></b> Hold an EESAC meeting <i>on or before</i> Monday, September 9, 2019, to review and approve Phase I & II of the SIP.
September 13	<b><u>2019-2020 SIP Signature Page:</u></b> The attached SIP Signature Page is due (hand delivered) to the Region or Charter School Office <i>on or before</i> Friday, September 13, 2019.
September 13	<b><u>2019-2020 EESAC Assurance Checklist:</u></b> Complete the attached 2019-2020 EESAC Assurance Checklist and upload to <a href="http://osi.dadeschools.net">http://osi.dadeschools.net</a> , <i>on or before</i> Friday, September 13, 2019.
September 13	<b><u>2019-2020 EESAC Roster:</u></b> EESAC Chair and Principal must <i>verify and approve</i> the EESAC roster in order for the Office of School Improvement to lock and verify the completed rosters <i>on or before</i> Friday, September 13, 2019.
September 27	<b><u>2019-2020 EESAC Composition Waiver Requests:</u></b> Schools submitting an EESAC Composition Waiver (Form 7292) must upload the form along with a copy of the minutes from the EESAC meeting in which the request was approved to the "EESAC 2019-2020 Waiver Upload" link found at <a href="http://osi.dadeschools.net">http://osi.dadeschools.net</a> , <i>on or before</i> Friday, September 27, 2019.
October 25	<b><u>EESAC Stakeholders Training Teacher Planning Day (No Opt.):</u></b> EESAC Stakeholders will be provided a training on specific EESAC roles and responsibilities (principals, assistant principals, business community representatives, parents, and teachers).
December 20	<b><u>2019-2020 Title I - Parent and Family Engagement Plan (PFEP):</u></b> All Title 1 schools will upload their PFEP into the School Improvement Process (Phase II) on or before, Friday, December 20, 2019.
January 7-25	<b><u>2019-2020 Mid-Year Reflection:</u></b> Review and analyze current data, reflect on the implementation of Phase II action steps, and revise Priority Actions as needed.
May 13-June 3	<b><u>2019-2020 End-of-Year (EOY) Reflection:</u></b> The leadership team will embark on a comprehensive review of the entire year's School Improvement Process. Schools will complete the 2020-2021 School Improvement Survey, complete and submit the 2019-2020 EOY Assurance Checklists, post all EESAC minutes, and submit an EESAC Composition Wavier as needed.