

## ALL PRINCIPALS/APs: 2017-2018 School Improvement Plan (SIP) and Educational Excellence School Advisory Council (EESAC) Important Dates

**Category:****Audience:** All Principals/APs

Due Date: n/a

Meeting Date: n/a

**Attachment(s):** [\\_2017-2018\\_\\_Assurances\\_Checklist.docx](#)  
[\\_2017-2018\\_SIP\\_Signature\\_Page.doc](#)

To provide schools with the 2017-2018 School Improvement Plan (SIP) and Educational Excellence School Advisory(EESAC) important dates.

**2017-2018 SIP/EESAC Important Dates**

| Date            | Activity   |
|-----------------|--|
| September 21    | <b><u>2017-2018 School Improvement Plan (SIP)</u></b><br>Update Parts I and III of the 2017-2018 SIP on <a href="http://www.floridacims.org">http://www.floridacims.org</a> <b>on or before</b> Thursday, September 21, 2017.<br>(Refer to the SIP How-to Guide which can be accessed at <a href="http://osi.dadeschools.net">osi.dadeschools.net</a> )  |
| September 22    | <b><u>Mandatory EESAC Meeting:</u></b><br>Hold an EESAC meeting <b>on or before</b> Friday, September 22, 2017, to conduct elections, update bylaws, complete the attached 2017-2018 Assurance Checklist, review Composition Waiver requests, and review the SIP.  |
| September 29    | <b><u>2017-2018 EESAC Composition Waiver Requests:</u></b><br>Schools submitting an EESAC Composition Waiver (Form 7292) must submit the form along with a copy of the minutes from the EESAC meeting in which the request was approved to the "EESAC 2017-2018 Waiver Upload" link found at <a href="http://osi.dadeschools.net">http://osi.dadeschools.net</a> , <b>on or before</b> Friday, September 29, 2017. |
| September 25-29 | <b><u>2017-2018 SIP Region Review</u></b><br>Schools will attend the scheduled SIP Review and complete any revisions to the 2017-2018 SIP and submit the SIP to <a href="http://www.floridacims.org">http://www.floridacims.org</a> . Principals will receive the schedule and additional information from their respective Region.  |
| October 13      | <b><u>Mandatory EESAC Meeting:</u></b><br>Hold an EESAC meeting <b>on or before</b> Friday, October 13, 2017, to review and approve the 2017-2018 SIP. Minutes must be posted to <a href="http://osi.dadeschools.net">http://osi.dadeschools.net</a> . If plans need to be edited, the school will directly contact the Office of School Improvement at 305-995-2347 for the plan to be unlocked.                  |
| October 20      | <b><u>2017-2018 SIP Signature Page:</u></b><br>The attached SIP Signature Page is due (hand delivered) to the Region or Charter School Office <b>on or before</b> Friday, October 20, 2017.  |
| October 27      | <b><u>EESAC Stakeholders Training (No-Opt Planning Day):</u></b><br>EESAC Stakeholders will be provided a training on specific EESAC roles and responsibilities (principals, assistant principals, business community representatives, parents, and teachers).   |
| November 17     | <b><u>2017-2018 EESAC Roster:</u></b><br>EESAC Chair and Principal must <i>verify and approve</i> the EESAC roster in order for the Office of School Improvement to lock and verify the completed rosters <b>on or before</b> Friday, November 17, 2017.   |

**Contact:** Office of School Improvement ( 305-995-2347 )**Department:** Office of School Improvement